



LANDBANK

SERVING
THE NATION

**SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-ITB-GS-20221118-01**

PROJECT : **156 Sets Data Cabinet**
IMPLEMENTOR : **HOBAC Secretariat Unit**
DATE : **February 23, 2023**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes E-1 to E-4), Bid Data Sheet (Clause 5.3 of Section III), Schedule of Requirements (Section VI), Technical Specifications (Section VII) and Checklist of Bidding Documents (Items 11 and 12 of Technical Documents and Item 14 of Other Documents to Support Compliance with Technical Specifications) have been revised. Please see attached revised Annexes E-1 to E-4 and specific sections of the Bidding Documents.
- 3) Responses to bidder's queries/clarifications (Annex H).
- 4) The submission and opening of bids is re-scheduled on **March 3, 2023** at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat Unit

Bid Data Sheet

ITB Clause	
5.3	<p>In view of the determination by LANDBANK that the imposition of the provisions of Section 23.4.1.3 of IRR of RA 9184 will likely result to failure of bidding/monopoly that will defeat the purpose of public bidding, the Bidder should comply with the following requirements:</p> <ul style="list-style-type: none">a. The Bidder must have completed a contract that is similar to this Project, the value of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC for this Project. <p style="text-align: center;">or</p> <ul style="list-style-type: none">b. The Bidder must have completed at least two (2) contracts similar to this Project, the aggregate amount of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC for this Project, and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC for this Project. <p>A contract shall be considered similar to this Project if it involves Cabinets or Electrical Works. Moreover, it must have been completed within five (5) years prior to the set deadline for the submission and receipt of bids</p>
7	Subcontracting is not allowed.
12	The price of the Goods shall be quoted DDP specified delivery site/s or the applicable International Commercial Terms (INCOTERMS) for this Project.

<p>14.1</p>	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table border="1" data-bbox="437 286 1339 902"> <thead> <tr> <th data-bbox="437 286 1034 389">Form of Bid Security</th> <th data-bbox="1034 286 1339 389">Minimum Amount of Bid Security</th> </tr> </thead> <tbody> <tr> <td data-bbox="437 389 1034 501">(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;</td> <td data-bbox="1034 389 1339 501"></td> </tr> <tr> <td data-bbox="437 501 1034 698">(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and</td> <td data-bbox="1034 501 1339 698">PhP 102,800.00</td> </tr> <tr> <td data-bbox="437 698 1034 902">(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td data-bbox="1034 698 1339 902">PhP 257,000.00</td> </tr> </tbody> </table>	Form of Bid Security	Minimum Amount of Bid Security	(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;		(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and	PhP 102,800.00	(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	PhP 257,000.00
Form of Bid Security	Minimum Amount of Bid Security								
(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;									
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and	PhP 102,800.00								
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	PhP 257,000.00								
	<ol style="list-style-type: none"> 1. If bid security is in the form of cash, the required amount shall be remitted to any LANDBANK Branch or through the LANDBANK online payment platform Link.BizPortal. The bidder shall first secure an electronic PAO from LANDBANK - Procurement Department. If the bidder opts to pay at any LANDBANK Branch, the electronic PAO shall then be printed in two (2) copies and presented to the LANDBANK Teller together with the money. The LANDBANK Teller shall issue a machine validated Official Receipt (OR) evidencing payment of the bid security. If the bidder opts to pay through the LANDBANK Link.BizPortal, the steps to follow are found in Annex A of the Bidding Documents. The Payment Confirmation shall serve as proof of payment of the cash bid security. 2. If bid security is in the form of cashier's/manager's check, the check should be payable to LAND BANK OF THE PHILIPPINES. 3. If in the form of bank draft/guarantee, the bidder may use the standard format of the issuing Bank, provided that the Project Title and Project Identification Number are indicated therein. 4. If in the form of Standby Letter of Credit, it may be secured through LANDBANK Corporate Banking Department 2 (CBD 2) and Small and Medium Enterprises – Market Lending Department 2 (SME-MLD 2) with the following contact details: <ol style="list-style-type: none"> (a) CBD 2 - 18th Floor, LANDBANK Plaza Building Telephone No. 8-405-7345 local 2117 (For Assets 1 Billion and up) 								

	<p>(b) SME-MLD 2 - 18th Floor, LANDBANK Plaza Building Telephone No. 8-405-7431 local 7431 (For Assets below 1 Billion)</p> <p>5. If in the form of surety bond, it should be issued by a surety or insurance company duly accredited by the Insurance Commission (IC) and has not been issued a cease-and-desist order by the IC or is currently not included in the list of blacklisted firms.</p> <p>The surety bond may be secured through LANDBANK Insurance Brokerage, Inc. (LIBI) with the following contact details:</p> <p>(a) LIBI-Forex 14th Floor, LANDBANK Plaza Building Telephone No. 8-710-7114 (Every Tuesday and Thursday)</p> <p>(b) 12th Floor, SSHG Law Center Bldg. 105 Paseo de Roxas, Legaspi Village Makati City Telephone Nos. 8-812-4911 and 8-867-1064</p> <p>Surety bonds with the following or similar conditions/phrases shall not be accepted:</p> <p>(a) "In case of default by the Principal, this bond shall only answer for the difference in the bid price of the winning bidder and that of the next lowest complying bidder or that of the new winning bidder in case of re-bidding plus necessary expenses incurred by the Obligee in the re-bidding which liability shall in no case exceed the amount of the bond"; or</p> <p>(b) "That the amount of liability of the Surety under this bond is limited to the actual loss or damage sustained and duly proven by the Obligee."</p> <p>6. If in the form of Bid Securing Declaration, the attached Form No. 8 of the Bidding Documents must be used.</p> <p>7. A scanned copy of the bid security (i.e. LANDBANK Official Receipt and/or and/or Payment Confirmation and/or Manager's/Cashier's Check and/or Bank Draft/Guarantee and/or Surety Bond and/or Bid Securing Declaration) shall be included in the Eligibility and Technical Proposal/Documents. In the case of cashier's/manager's check bid security, the physical check must be delivered to and received by LANDBANK-Procurement Department not later than 5:00 P.M. of the following banking day after the opening of bids. In the case of the other forms of bid security, the physical document must be submitted to LANDBANK-Procurement Department during the post-qualification stage.</p>
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15	<p>The electronic bid shall consist of two identical copies of archived/compressed files (Copy 1 and Copy 2). The archived/compressed files shall be labelled with bidder's assigned short name, last six (6) digits of the bidding reference number including the parenthesis if there are any, and bid copy number, each separated with a dash sign. Thus, for a project with bidding reference number LBPHOBAC-ITB-GS-20211222-01 that XYZ Company wants to bid on, the archived/compressed files shall be labelled as XYZ-122201-C1 (for Copy 1) and XYZ-122201-C2 (for Copy 2). Copy 1 shall serve as the primary file while Copy 2 shall be the backup file. The archived/compressed files shall be generated using either WinZip, 7-zip or WinRAR and password-protected.</p> <p>The above mentioned archived/compressed files shall contain the Technical Component and Financial Component files in PDF format. These PDF files shall be labelled with bidder's assigned short name, last six (6) digits of the bidding reference number including the parenthesis if there are any, and the word "Tech" or "Fin" in the case of the Technical Component and Financial Component, respectively, each separated with a dash sign. Thus, using the above example, the archived/compressed files XYZ-122201-C1 and XYZ-122201-C2 shall both contain the PDF files labelled XYZ-122201-Tech and XYZ-122201-Fin.</p> <p><u>All the required documents for each component of the bid shall be in one (1) PDF file and sequentially arranged as indicated in the Checklist of Bidding Documents.</u> The documents must be signed by the authorized signatory/ies when required in the form.</p> <p><u>The archived file and the PDF files shall be assigned with a different password</u> and these passwords shall be disclosed by the bidder only upon the instruction of HOBAC during the actual bid opening. The passwords for Copy 1 and Copy 2 shall be the same.</p> <p>Electronic bids that are not assembled, labelled and password-protected in accordance with these procedures shall not be rejected/disqualified but the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The HOBAC/LANDBANK shall assume no responsibility for the non-opening or premature opening of the contents of the improperly assembled, labelled and password-protected electronic bid.</p> <p>In case of modification of bid, a modified version of Copy 1 and Copy 2 of the bid (archived/compressed) files shall be uploaded to the SFTF. The qualifier "Mod" and a numeric counter indicating the number of times that the bid had been modified shall be added at the end of the filenames of both the archived and PDF files. Using again the earlier example, the sample labels and contents of the modified bid shall be as follows: a) First Modification: XYZ-122201-C1-Mod1 and XYZ-122201-C2-Mod1 containing XYZ-122201-Tech-Mod1 and XYZ-122201-Fin-Mod1, and b) Second Modification: XYZ-122201-C1-Mod2 and XYZ-122201-C2-Mod2, containing XYZ-122201-Tech-Mod2 and XYZ-122201-Fin-Mod2]. Only the latest modified bid shall be opened while the rest of the superseded bids will be rejected.</p>
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16	<p>All bids shall be submitted electronically on or before the 10:00 A.M. deadline on _____. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.1. Only electronic bids that are successfully uploaded to the Secure File Transfer Facility of LANDBANK on or before the deadline shall be accepted. The procedures that will be followed in the submission and opening of electronic bids are described in the Detailed Procedures in Submission and Opening of Electronic Bids per attached Annexes C-1 to C-7. The electronic bid shall be submitted by uploading the same in the LBP SFTF (please refer to the Guide in Accessing LBP Secure File Transfer Facility per attached Annexes C-4 to C-7).</p> <p><u>Electronic bids received after the set deadline basing on the date and time on the electronic folders of bidders shall not be accepted by the HOBAC.</u></p> <p>Thus, bidders are requested to upload their electronic bids at least two (2) hours before the set deadline.</p> <p>The prospective bidder shall receive an acknowledgement receipt via email after successful uploading of its/his/her electronic bid. If no email is received within one (1) hour after successful uploading, the bidder shall call the HOBAC Secretariat at (02) 8522-0000 local 2609/7746 to confirm whether the submission has been received, and if so, request for the acknowledgment of receipt of the electronic bid.</p>
17	<p>On the bid opening date, the bidder shall confirm its/his/her participation in the online meeting with the HOBAC Secretariat at least one (1) hour before the scheduled meeting. The bidder shall be able to log in into MS Teams and join the Waiting Room of the HOBAC meeting. A maximum of two (2) accounts/connections per participating interested bidder shall be allowed to join the meeting.</p> <p>Projects with participating bidders in attendance shall be given priority in the queuing.</p> <p>Upon the instruction of the HOBAC Chairperson to start the bid opening activity, the HOBAC Secretariat connects the participating bidder/s to the videoconferencing/group calling session. The HOBAC Secretariat shall record the session and act as Moderator of the meeting all throughout.</p> <p>In case a bidder cannot connect to the videoconferencing via MS Teams application, the HOBAC Secretariat shall contact the bidder concerned through its registered mobile phone/handline telephone up to a maximum of three (3) call attempts with five (5) minutes interval after each call attempt. A text message advising the bidder that the public bidding has already started will also be sent by the HOBAC Secretariat. If the HOBAC Secretariat still cannot contact the bidder after the said allowable call attempts or the bidder is unable to contact the HOBAC Secretariat to provide the passwords needed to open its electronic bids when required by the HOBAC, the bidder concerned shall be disqualified from further participating in the bidding process.</p>

	<p>Once the connections are in place, the HOBAC, with the assistance of the HOBAC Secretariat, retrieves the archived file from the LBP SFTF and opens the same. The Technical Proposal shall be opened first. Upon instruction from the HOBAC, the bidder concerned shall disclose the passwords for the archived file and the PDF file of the Technical Component.</p> <p>The HOBAC then determines the eligibility and compliance with the technical requirements of the specific bidder using a nondiscretionary "pass/fail" criterion. Only bidders that have been rated "Passed" shall be allowed to participate in the succeeding stages of the bidding process.</p> <p>The HOBAC, with the assistance of the HOBAC Secretariat, shall then open the Financial Components of those bidders that have been rated "Passed". Upon instruction from the HOBAC, the bidder concerned shall disclose the password for its/his Financial Component.</p> <p>In case an archived/PDF file fails to open due to a wrong password, the specific bidder shall be allowed to provide the HOBAC with passwords up to five (5) times only. The same number of attempts shall apply to Copy 2 of the bid, in case there is a need to open it. If the archived/PDF file still could not be opened after the maximum allowable attempts or due to technical issues, the bidder concerned shall be disqualified from further participating in the bidding process. Thus, the bidders are encouraged to test their electronic bids and ensure that they are free from technical errors prior to uploading of the same to the SFTF.</p> <p>The HOBAC, with the assistance of the HOBAC Secretariat, conducts bid evaluation and ranking of the bids. The results of bid evaluation and ranking shall be recorded in the Abstract of Bids, which shall be signed by the HOBAC Members and Observers. The result of evaluation and ranking shall also be announced to the participants.</p> <p>The retrieval and opening of the electronic bids, page-by-page review of documents and the results of the bid evaluation and ranking shall be shown to the participants through the screen sharing feature of MS Teams.</p> <p>The access of the bidders to the videoconferencing/calling session shall be terminated once the Chairperson has declared that the bid opening activity for a specific project has been finished.</p>
19.3	<p>The lot and reference is:</p> <p>156 sets Data Cabinet with Project Identification Number LBP-HOBAC-ITB-GS-20221118-01</p> <p>The goods are grouped in a single lot and the lot shall not be divided further into sub-lots for the purpose of bidding evaluation and contract award.</p>

2C	<p>The following documents shall be submitted by the bidder with the Lowest Calculated Bid:</p> <ol style="list-style-type: none">1. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.2. Latest Income Tax Return filed manually or through EFPS.3. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).4. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No. 6).5. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).
2C	No further instructions.

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Lot No.	Description	Delivery Period
1	156 units Data Cabinet	For NCR - within fourteen (14) calendar days upon receipt of Notice to Proceed. For Regions 1, 2, 3 & 4 - within thirty (30) calendar days upon receipt of Notice to Proceed For Regions 5, 6, 7, & 8 - within thirty (30) calendar days upon receipt of Notice to Proceed For Regions 10, 11, 12 & 13 - within forty five (45) calendar days upon receipt of Notice to Proceed
Delivery Sites: Please see attached Annexes D-1 to D-7. Contact Person: Mr. Enrico DJ. Samaniego Head, LANDBANK Project Management and Engineering Department Contact Nos.: 8-522-0000 locals 2200, 2496 & 2250		

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Technical Specifications

Specifications	Statement of Compliance
<p style="text-align: center;">156 sets Data Cabinet</p> <p>1. Scope of works, minimum specifications and other requirements per attached Revised Terms of Reference (TOR) - Annexes E-1 to E-4.</p> <p>2. The documentary requirements enumerated under Section E of the TOR shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements</p> <p>Non-submission of the above documents/requirements may result in the post-disqualification of the bidder.</p>	<p style="text-align: center;">Please state here either “Comply” or “Not Comply”</p>

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

1. ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

○ **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
 7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
 8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.
 - **Technical Documents**
 10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 11. Revised Section VI – Schedule of Requirements with signature of bidder's authorized representative.
 12. Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.
 13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelope (Eligibility and Technical Component), only the abovementioned documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**
 14. **Copy of purchase orders, contracts or other related documents to prove that the bidder has more than three (3) years of experience in the sales and after sales support of Data Cabinets.**
 15. List of at least three (3) different institutional clients in the Philippines with addresses, contact persons and contact details including Certificates of Completion/Acceptance.
 16. Manufacturer's Authorization or Back-to-Back Certification that the bidder is an authorized distributor of the offered product.
 17. Product brochure or other official documents from the manufacturer indicating the complete specifications of the item.
 18. Print-out of the Homepage of manufacturer's website showing the URL (web address).
 19. Certification from the following, whichever is available:
 - Bureau of Product Standards (PS)
 - Underwriters Laboratories (UL)
 - European Conformity (CE)
 - ISO Certification

Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:

20. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
21. Latest Income Tax Return filed manually or through EFPS.
22. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
23. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
24. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

• ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).
3. Bill of Quantities (Annex F).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

TERMS OF REFERENCE

A. Name and Description of the Project:

One Hundred Fifty-Six (156) sets – Supply and Delivery of Data Cabinets, complete with standard accessories per manufacturer’s standards for One Hundred Fifty-Six former UCPE Branches.

B. Objective of the Project:

1. To convert the existing data system of UCPBs to LANDBANK’s on-line/data system.

C. Scope of the Project and Delivery Time/Completion:

1. Supply and Delivery	<ul style="list-style-type: none"> ➤ Mobilization of manpower and equipment/tools at various UCPB Branches nationwide (see attached list of UCPB with address). ➤ Mobilization of manpower and equipment/tools per UCPB Branches. 	
2. Delivery Period	NCR : Fourteen (14) calendar days upon receipt of Notice to Proceed (NTP) REGION 1, 2, 3 and 4: Thirty (30) calendar days REGION 5, 6, 7, and 8 : Thirty (30) calendar days REGION 10, 11, 12 and 13 : Forty-Five (45) calendar days	
3. Documentary Requirements		
Document	Description	Due Date of Submission
a. Warranty Certificate	Warranty Certificate with inclusive date	Upon Completion
b. Certificate of Acceptance	Certificate duly noted by the Head or its authorized representative that the UPS has been installed and is operational.	Upon Completion
c. Manuals	Operation and Preventive Maintenance Manual	Upon Completion
4. Warranty		
a. Workmanship and Unit	One (1) year warranty against factory/manufacturing defects on equipment, components and parts supplied and against faulty workmanship to commence upon delivery at the site.	

Revised Annex E-1

D. Technical and Other Requirements:

1. Data Cabinet

- a. 2 ft. wall mounted, closed type, Data cabinet (21.5" x 20" X 2') 19" standard rack system (60 kg max. loading capacity)
- b. Perforated front door with springlock, detachable side panel (not vented)
- c. 2 units exhaust fan at top panel
- d. Adjustable square holed mounting rail with corresponding cage-nut
- e. 1U horizontal cable manager with cap and 2 Pcs x 6 outlets PDU with 3.0MM cable length (220V, 3-prong, 10A)
- f. Powder coated finish at the back
- g. Fixed tray an 19" cable management panel horizontal
- h. Minimum of 1.20 mm panel thickness**

E. Qualification and Documentary Requirements:

Qualification Requirement	Documentary Requirement
1. Prospective Data Cabinet contractor must have more than 3 years of experience in the sales and after sales support of Data Cabinets.	Submission of related documents (e.g. previous Purchase Orders, Contracts, etc.).
2. The contractor must have satisfactorily completed/ installed a minimum of five (5) units for data cabinets using the brand being offered to at least three (3) different institutional clients in the Philippines.	List of at least three (3) different institutional clients with addresses, contact persons and contact details including Certificate of Completion/Acceptance.
3. The contractor must be an authorized distributor of the offered product.	Manufacturer's Authorization or Back-to-Back Certification.
4. The offered product must have brochures showing the product complete specifications and demo unit.	Official brochure of the offered brand/model shall be verifiable from the manufacturer's website. Demo units will no longer be required for bidders who had previously passed the post qualification, however, if a different model or brand is being offered, a post qualification is required.
5. The specifications of the offered product shall be verifiable from the website of the manufacturer.	Print-out of the homepage of manufacturer's website showing the URL (web address).
6. The offered product or its manufacturer must be authorized and certified by the approving/governing body.	Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available.

F. Payment Terms:

1. Request for payment for every completed project/installation shall be entertained after the final turn-over and acceptance of the project and upon submission of complete billing documents required by the procurement end;

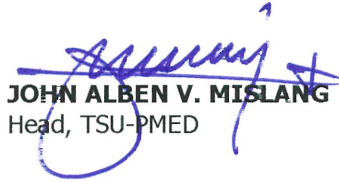
Deliverables	Documents to be Submitted	Percentage of Payment
Completion and acceptance of the delivery of One Hundred Fifty-Six (156) Data Cabinets	Delivery receipt, Certificate of acceptance & Warranty Certificate	100%

Prepared by: ,



JESSICA MAE A. CIMATU
Engineer, TSU-PMED

Reviewed by:

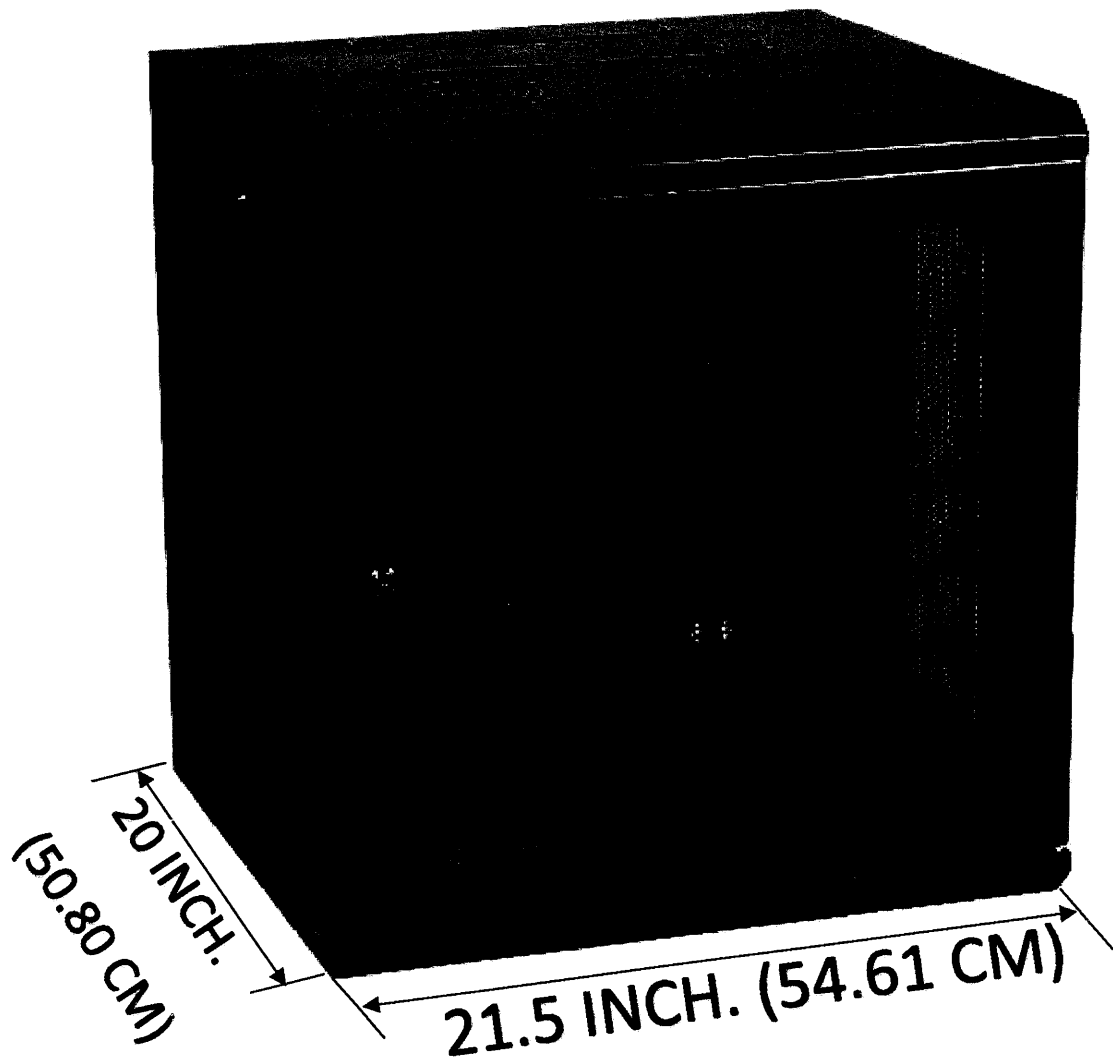
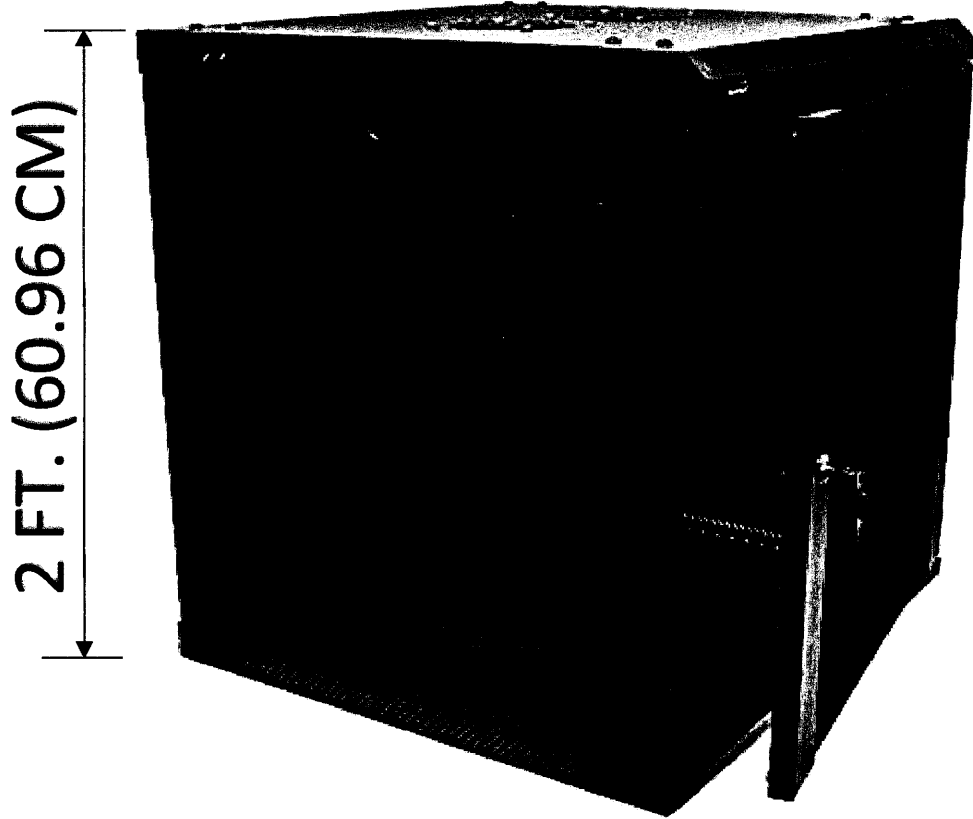


JOHN ALBEN V. MISLANG
Head, TSU-PMED

Approved by:



ENRICO DJ SAMANIEGO
Head, PMED



E-4

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	FEBRUARY 10, 2023
PROJECT IDENTIFICATION NO.	ITB-GS-20221118-01
PROJECT NAME	156 SETS DATA CABINET
PROponent UNIT/TECHNICAL WORKING GROUP	PMED

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
1		Do you require a switch or other function keys on your PDU?	We do not require
2		Do you have any special requirements for the thickness of the panel?	Minimum of 1.20 mm thickness
3			
4			
5			

Prepared by:

JONAS R. OSTRICH
ENGR., PMED

Name and Signature of Assigned Point Person

Reviewed by:

ENRIQUE OJ. SAMANIEGO
Head, PMED

Name and Signature of Head, Proponent Unit/
TWG Lead